

August 13, 2004

WEST VIRGINIA BULLETIN NO: WV360-4-16

SUBJECT: PER – On the Job Training (OJT) Opportunity

Purpose: To inform employees of OJT opportunity by attending the Soil Survey Field Week during the week of September 13-17, 2004.

Expiration Date: This bulletin expires September 30, 2004.

The Soil Survey Field Week has been scheduled for September 13-17, 2004 at Blackwater Falls State Park in Davis, West Virginia. This is a training opportunity for all NRCS employees in West Virginia, particularly those of whom are new employees or in entry-level positions.

If you are interested in attending this training, please work with your supervisor and/or your Assistant State Conservationist for Field Operations in order to get approval to attend.

Attendees can stay in the cabins with the soil scientists (if there is room available) or make arrangements with the Soils Staff to use one of the rooms they have reserved at the Blackwater Falls Lodge.

Attached for your information is a copy of the tentative agenda for this field week and a registration form. The completed form should be returned to Laura McLane at the State Office showing the actual dates that you plan to participate.

If you have questions or need additional information, please contact Steve Carpenter, State Soil Scientist/MO-13 Staff Leader at (304) 284-7585.

/s/

**LILLIAN V. WOODS
State Conservationist**

Attachments

DIST: E

**SOIL SURVEY FIELD WEEK AT BLACKWATER
2004**

Registration

Name: _____

Organization: _____

Address: _____

City/State/Zip Code: _____

Phone/Fax: _____

Email: _____

Questions? Call Steve Carpenter at 304-284-7585. We will be in the field Tuesday through Thursday rain or shine so come prepared.

**TENTATIVE AGENDA – FIELD WEEK
September 13 – 17, 2004
Blackwater Falls, Davis, WV**

Monday, September 13, 2004

1:00 – 5:00 p.m. – Soils Staff Meeting - Davis Room, Blackwater Lodge

Tuesday, September 14th through Thursday, September 16, 2004

Teams will sample selected soils in Conemaugh Formation as assigned.

Friday, September 17, 2004

8:00 – 11:00 a.m. – Exit Conference – Pack Samples

12:00 Noon – Box Lunch - Home